## Short Plat Process Sheet for: SP-10-00015 Squared Up

		Map Number	20-15-25059-0004 Parcel Number 20502	
Ap	plicatio	on Submitted On:	11/17/2010 Deem Complete On or By: 12/15/2010 28	
		Zoning	Rural 5	
Done	N/A	Date	Action	Comments
X		11/30/2010	Create Master File, Web Site File, SDE, Layerfile, Area Map & AP to Master	Area Map 1:24,000 - AP 1:5,000
X		11/30/2010	Scan Application, Prelim Plat, ROS and or Plat Surveys - add to Masterfile	
X		11/30/2010	Preliminary Submittal Requirements Checklist	
			Cetificate of Title vs. Dedications Check	NEEDED
		12/1/2010	Present to Project Review Team	
			SEPA Required?	Done in PBCP
Done	N/A	Date	Determine Application Complete	
			Incomplete - Send Official Letter App Expires: 6/28/1900 180	
			Docs Rec'd On Reply Required By: 1/14/1900 14	
			Not allowed - Send letter of Denial	
X		11/30/2010	Complete - Send Decemed Complete letter Decision Due: 3/30/2011 120	
			Link & Route in Eden	
Done	N/A	Date	Send Notice of Application Due By: 12/14/2010	
X		11/30/2010	Notice of Application Memo with SEPA Language if needed	DRAFT SP-10-00015 Squared Up Notice of Application.docx
X		11/30/2010	Notice of Application Legal with SEPA Language if needed	DRAFT SP-10-00015 Squared Up NOA Legal.docx
X		1/7/2011	E-Mail to Paper(s); Legal and Map 2 days prior before 11:00 am √ UC	
X		1/10/2011	Labels of Gov't Agencies and Neighbor Buffer	
X		1/11/2011	Send Mailers W/ NOA Memo, App, Legal, SEPA, Plat, & Vacinity Maps	
X		1/11/2011	Affidavit of Mailing; To Mandy	
			Scan File and Put On Line	
			Route in Eden	
Done	N/A	Date	Comment Period	
X		1/11/2011	15 Day Comment Period Set Date Over 1/26/2011 15	
			Scan Comments and add to File On Line	
			Keep Returned Mail in File	
Done	N/A	Date	End of Comment Period	
			Send Transmittal of Documents to Owner - All Comments	
			Send Transmittal of Documents to Agent - All Comments	
			Sena Transmittan of Bodamento to Figure Tim Comments	
Done	N/A	Date	John Frankling of Socialions to Figure 7 in Comments	
Done	N/A	Date	Post Comment SEPA	
		Date  N/A Date	-	
	X		-	
	X		Post Comment SEPA	
	X		Post Comment SEPA  Create SEPA Threshold Determination	
	X		Post Comment SEPA  Create SEPA Threshold Determination Publish Twice	
	X		Post Comment SEPA  Create SEPA Threshold Determination Publish Twice Set 10 Appeal Period  Date Over 1/10/1900 10	
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